

## **Parking for Visiting Artists, Company Members & Crew**

A discounted parking scheme is available at Broad Street Mall Car Park for visiting artists, company members, and crew.

### **How it works:**

- On arrival, the Tour Manager or Main Contact should liaise with the Hexagon Stage Manager to complete a Car Park Authorisation form.
- Tickets are issued at Stage Door and are valid for 24 hours from entry to the Broad Street Mall Car Park.
- Charges are billed to the production company—no payment required at the car park.
- Unauthorised tickets can be purchased at Stage Door for £8 (card only; no Amex).

### **Parking Instructions:**

- After unloading, vehicles should proceed to Broad Street Mall Car Park unless on-site parking has been approved.
- Address: **Broad Street Mall car park**, Broad Street Mall, Broad Street Centre, Reading RG1 7QE
- At entry, press the barrier button for a standard ticket.
- At exit, insert the entry ticket first, then the pre-paid ticket.

### **Additional Info:**

- On-site parking at the Hexagon is very limited.
- Extra charges apply if the 24-hour limit is exceeded.
- Car park staff are available from 5am to midnight via the help button at the barriers.

Further information, including full pricing details can be found at:

<https://www.reading.gov.uk/vehicles-roads-and-transport/parking/car-parks/broad-street-mall-car-park/>

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## **Cast & Crew Off-Site Parking – FAQ**

### **Is there discounted parking for visiting artists and crew?**

- Yes. Discounted parking is available at **Broad Street Mall Car Park** for visiting artists, company members, and crew. Address: Broad Street Mall Car Park, Broad Street Mall, Broad Street Centre, Reading RG1 7QE

### **How do I get a discounted ticket?**

The Tour Manager or Main Contact should:

1. Speak with the Hexagon Stage Manager.
2. Complete a Car Park Authorisation form.

3. Collect tickets from Stage Door.

### **How long is the ticket valid?**

Each ticket is valid for **24 hours** from the moment the car park barrier is lifted.

### **Do I need to pay on the day?**

No. Tickets authorised via the Car Park Authorisation form are recharged to the production company on settlement. There is however a charge for any unauthorised tickets – these can be purchased at Stage Door for **£8** (card only; no Amex).

### **Where should I park after unloading?**

Unless approved by the Stage Manager to stay on-site, please proceed to Broad Street Mall Car Park.

### **What's the process for exiting the car park?**

1. Insert your **entry ticket** into the exit machine.
2. Then insert your **pre-paid ticket**.
3. The barrier will lift once both are processed.

*Tip: If you insert the pre-paid ticket first by mistake, it will be ejected—just insert the entry ticket next.*

### **Is on-site parking available?**

On-site parking is **very limited** and only available with prior permission.

### **What if I stay longer than 24 hours?**

Additional charges will apply if the 24-hour limit is exceeded.

### **Is help available at the car park?**

Yes. Staff are available from **5am to midnight** via the help button near the barriers.

### **Where can I find more information about the Broad Street Car Park?**

Click here: <https://www.reading.gov.uk/vehicles-roads-and-transport/parking/car-parks/broad-street-mall-car-park/>